



City Hall Council Chamber
1515 Sixth Street, Coachella, California
(760) 398-3502 ♦ www.coachella.org

AGENDA

OF A REGULAR MEETING
OF THE
CITY OF COACHELLA
PARKS AND RECREATION COMMISSION

July 20, 2021
4:30 PM

Pursuant to Executive Order N-29-20, this meeting may be conducted by teleconference/electronically

Meeting options will be either in-person or via Zoom:

<p>In-Person Meeting Location:</p> <p>Coachella City Hall Council Chamber 1515 Sixth Street Coachella, CA</p>	<p>If you would like to attend the meeting via Zoom, here is the link:</p> <p>https://us02web.zoom.us/j/86291638284?pwd=NUJQZGNINEIxa09UUzZ1cFZEandrdz09</p> <p>Or One tap mobile : US: +16699006833,,86291638284#,,, *970236#</p> <p>Or Telephone: US: +1 669 900 6833</p> <p>Webinar ID: 862 9163 8284</p> <p>Passcode: 970236</p>
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- Public comments may be received **either via email, or telephonically, or via Zoom** with a limit of **250 words, or three minutes:**
 - Written comments may be submitted to the Commission electronically via email to acarranza@coachella.org. Transmittal **prior to the start** of the meeting is required.
 - **Or**, you may leave a message at **(760) 398-3502, extension 102, before 4:00 p.m.** on the day of the meeting.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF AGENDA:

“At this time the Commission may announce any items being pulled from the agenda or continued to another date or request the moving of an item on the agenda.”

APPROVAL OF THE MINUTES:

1. Regular Meeting Minutes of June 15, 2021, of the Parks and Recreation Commission of the City of Coachella, California.

PRESENTATIONS:

None.

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

2. Provide Direction on Conceptual Design of Bagdouma Basketball Court Replacement Project.
3. Recommend Facility Use Permits and Community Field Use Program be extended through October 10, 2021 for Bagdouma Park soccer fields 1,2,5,6 and Rancho Las Flores Park soccer fields 2 and 3.

PUBLIC COMMENTS (NON-AGENDA ITEMS):

“The public may address the Commission on any item of interest to the public that is not on the agenda, but is within the subject matter jurisdiction thereof. Please limit your comments to three (3) minutes.”

REPORTS AND REQUESTS:

Commissioner Comments

Public Works Director's Comments

ADJOURNMENT:

*Complete Agenda Packets are available for public inspection on the
City's website www.coachella.org.*

THIS MEETING IS ACCESSIBLE TO PERSONS WITH DISABILITIES



City Hall Council Chamber
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MINUTES
OF A REGULAR MEETING
OF THE
CITY OF COACHELLA
PARKS AND RECREATION COMMISSION

June 15, 2021
4:30 PM

CALL TO ORDER:

The Regular Meeting of the Parks and Recreation Commission of the City of Coachella was called to order at 4:31 p.m. by Vice Chair Katrina Rodriguez.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Vice Chair Rodriguez.

ROLL CALL:

Present: Alternate Commissioner Javier Figueroa, Commissioner Rosalio Avila, Commissioner J. Carlos Ayala, Commissioner Ezra Cadena, Commissioner Lesly Figueroa (*arrived at 4:32 p.m.*) and Vice Chair Karina Rodriguez.

Absent: None.

Pursuant to Executive Order N-29-20 pertaining to the coronavirus/COVID-19, this meeting was conducted both in-person and via teleconference/electronically.

APPROVAL OF AGENDA:

(Commissioner L. Figueroa arrived at 4:32 p.m. during this portion of the meeting.)

Motion: To approve the agenda as presented.

Made by: Commissioner Ayala
Seconded by: Commissioner L. Figueroa
Approved: 5-0, by a unanimous roll call vote:

AYES: Commissioner Avila, Commissioner Ayala, Commissioner Cadena, Commissioner L. Figueroa and Vice Chair Rodriguez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

APPROVAL OF THE MINUTES:

1. Regular Meeting Minutes of February 18, 2020, of the Parks and Recreation Commission of the City of Coachella, California.

Motion: To approve the minutes as presented.

Made by: Commissioner L. Figueroa

Seconded by: Commissioner Cadena

Approved: 5-0, by a unanimous roll call vote:

AYES: Commissioner Avila, Commissioner Ayala, Commissioner Cadena, Commissioner L. Figueroa and Vice Chair Rodriguez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

PRESENTATIONS:

2. Nomination for the Position of Chair

Motion: To Nominate **Lesly Figueroa** to the Position of **Chair**.

Made by: Commissioner Cadena

Seconded by: Commissioner Ayala

Approved: 5-0, by a unanimous roll call vote:

AYES: Commissioner Avila, Commissioner Ayala, Commissioner Cadena, Commissioner L. Figueroa and Vice Chair Rodriguez.

NOES: None.

ABSTAIN: None.

ABSENT: None.

3. Nomination for the Position of Vice Chair

Motion: To Nominate **Karina Rodriguez** to the position of **Vice Chair**

Made by: Commissioner Ayala

Seconded by: Commissioner Rodriguez

Approved: 5-0, by a unanimous roll call vote:

AYES: Commissioner Avila, Commissioner Ayala, Commissioner Cadena, Vice Chair Rodriguez, and Chair Figueroa.

NOES: None.

ABSTAIN: None.

ABSENT: None.

PRESENTATIONS:

4. COVID City Parks Update
5. Review of City Memorandum of Understanding with Sports Leagues
6. Community Field Use Program

NEW BUSINESS CALENDAR (LEGISLATIVE AND ADMINISTRATIVE):

7. Recommend to the City Council execution of Amendment No. 3 to the lease agreement between the City of Coachella and Armtec Defense Technologies.

Motion: To approve the recommendation to the City Council per staff recommendation

Made by: Commissioner Avila
Seconded by: Commissioner Rodriguez
Approved: 5-0, by a unanimous roll call vote:

AYES: Commissioner Avila, Commissioner Ayala, Commissioner Cadena, Vice Chair Rodriguez, and Chair Figueroa.
NOES: None.
ABSTAIN: None.
ABSENT: None.

8. Recommend to the City Council approval of 2021 – 2023 Memorandum of Understanding between the City of Coachella and Desert Recreation District.

Motion: To approve the recommendation to the City Council per staff recommendation

Made by: Chair Figueroa
Seconded by: Commissioner Cadena
Approved: 5-0, by a unanimous roll call vote:

AYES: Commissioner Avila, Commissioner Ayala, Commissioner Cadena, Vice Chair Rodriguez, and Chair Figueroa.
NOES: None.
ABSTAIN: None.
ABSENT: None.

PUBLIC COMMENTS (NON-AGENDA ITEMS):

- Councilmember Megan Beaman Jacinto

REPORTS AND REQUESTS:

Commissioner Comments

Public Works Director's Comments

ADJOURNMENT:

There being no further business to come before the Commission, Chair Figueroa adjourned the meeting at 5:30 p.m.

Respectfully submitted,



Andrea Carranza, MMC
Deputy City Clerk



STAFF REPORT
7/20/2021

TO: Parks and Recreation Chair and Commissioners

FROM: Maritza Martinez, Public Works Director

SUBJECT: Provide Direction on Conceptual Design of Bagdouma Basketball Court Replacement Project.

STAFF RECOMMENDATION:

Staff requests direction on conceptual design of Bagdouma Basketball Court Replacement Project.

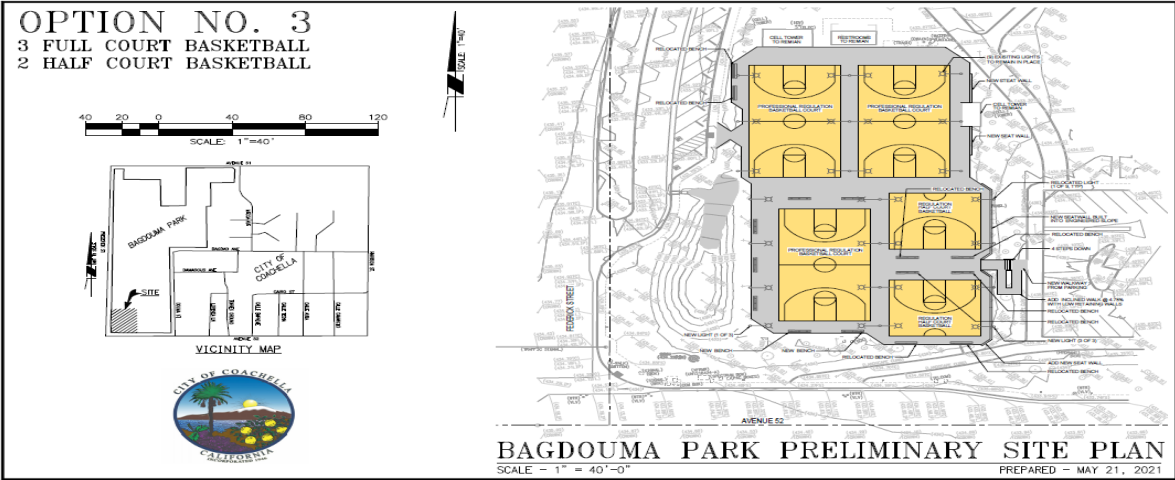
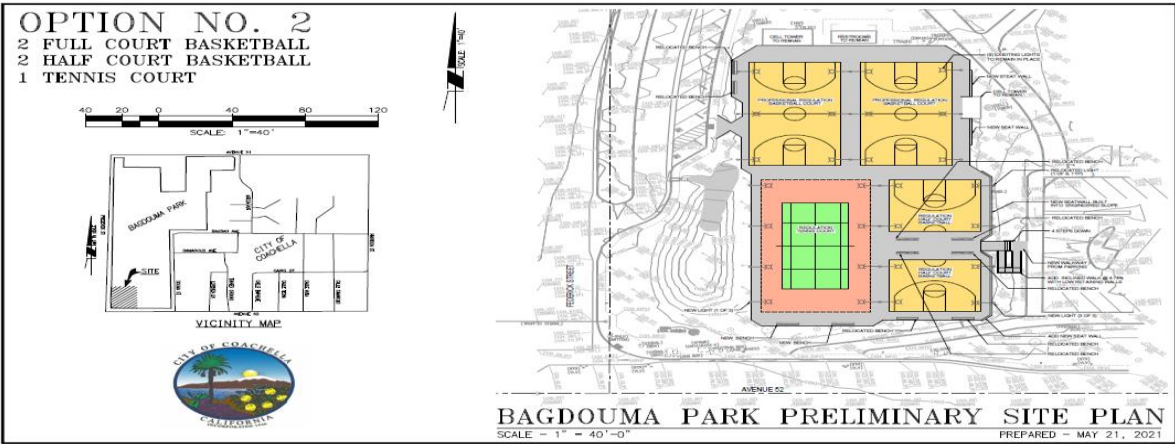
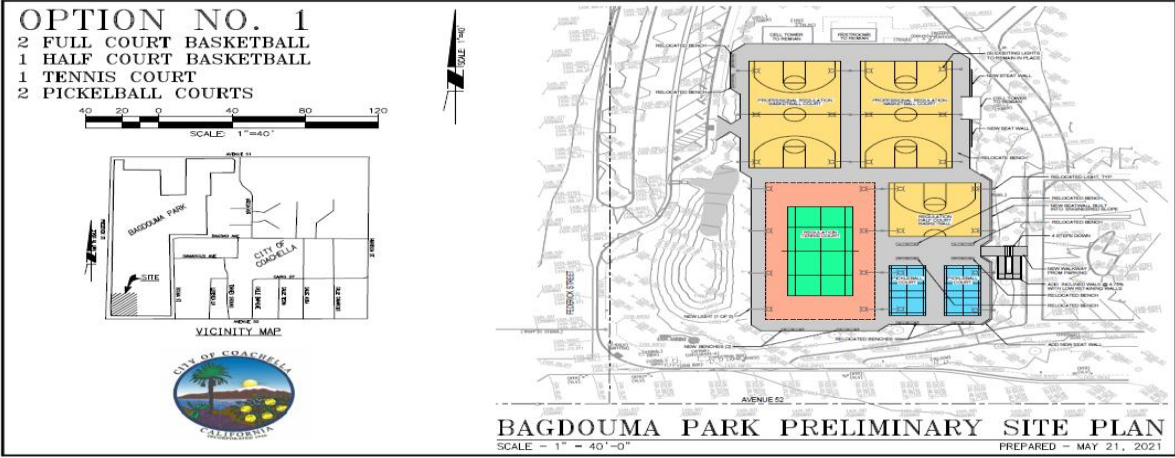
BACKGROUND:

The City has applied for a County of Riverside Urban County Allocation Program for Community Development Block Grant (CDBG) funds for fiscal year 2020-21 for the Bagdouma Basketball Court Replacement Project. The awarded funds for this project totals \$395,000. The Project improvements include replacement of the basketball court, lighting and improvements to the adjacent retention basin.

DISCUSSION/ANALYSIS:

On March 10, 2021, City Council awarded a professional services agreement to Egan Civil, Inc. for engineering services for the Bagdouma Basketball Court Replacement Project. The scope of services awarded included topographic base mapping, conceptual site plan, site improvement plan, bid documents and construction support services. Egan Civil, Inc. has completed three conceptual site plan options (attached below).

Option 1 redesigns the space to have two full basketball courts, one half court, one tennis court and two pickleball courts. Option 2 redesigns the space to have two full basketball courts, two half courts, and one tennis court. Option 3 will have three full basketball courts and two half courts.



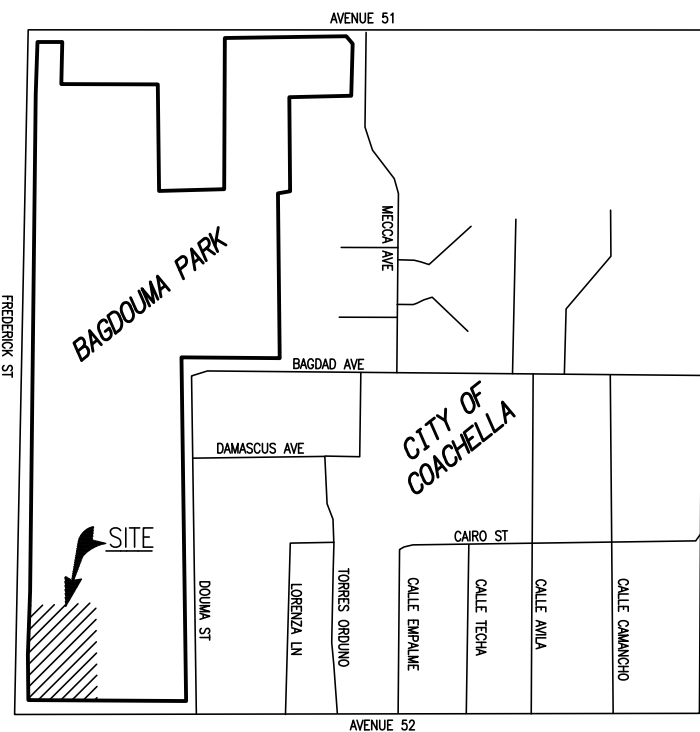
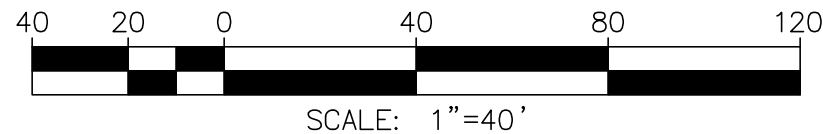
FISCAL IMPACT:

All options are within the allocated budget and a recommendation of any option presented will not have a negative fiscal impact.

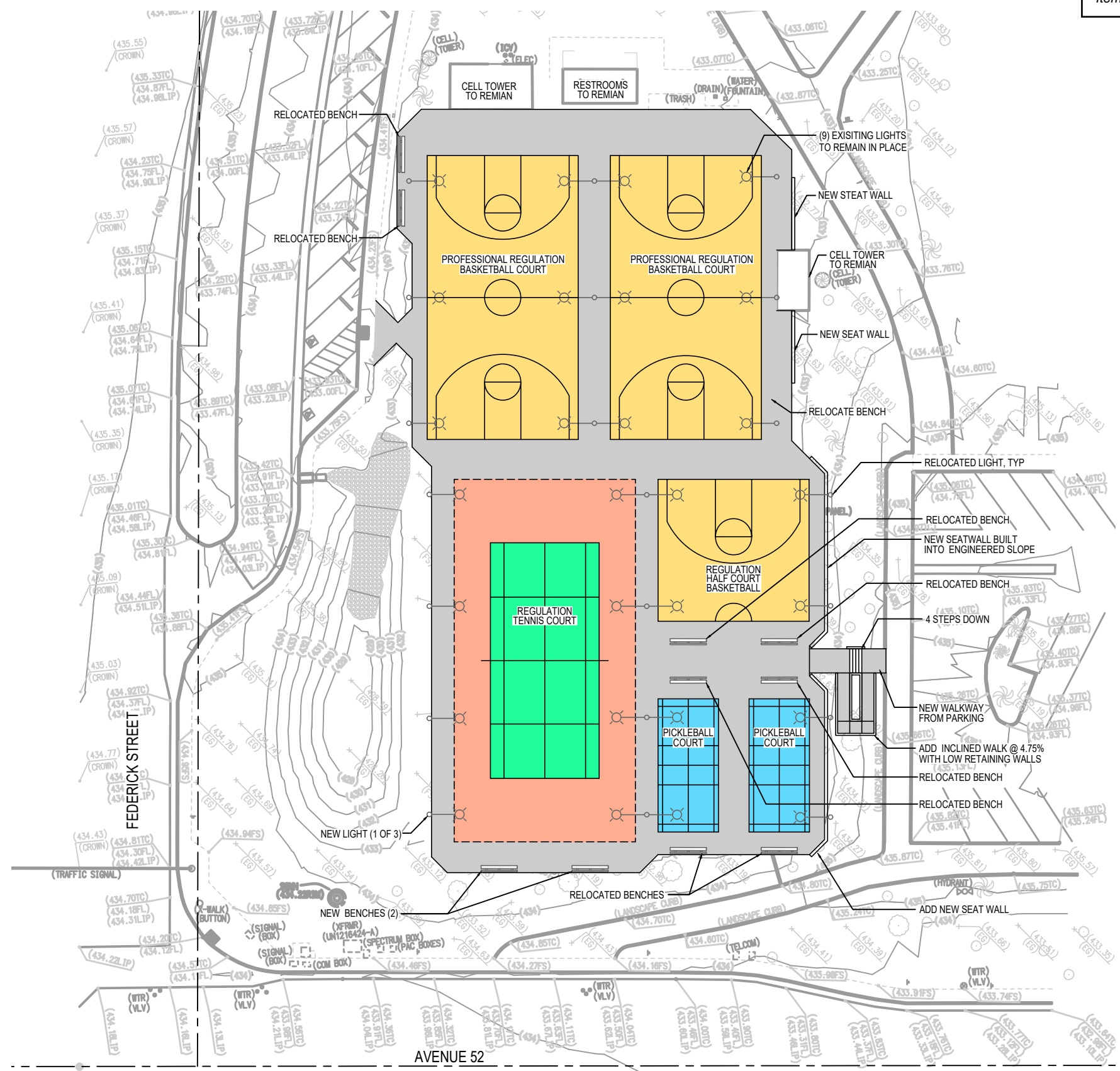
Attachments: Options 1-3

OPTION NO. 1

- 2 FULL COURT BASKETBALL
- 1 HALF COURT BASKETBALL
- 1 TENNIS COURT
- 2 PICKLEBALL COURTS



VICINITY MAP



BAGDOUMA PARK PRELIMINARY SITE PLAN

SCALE - 1" = 40'-0"

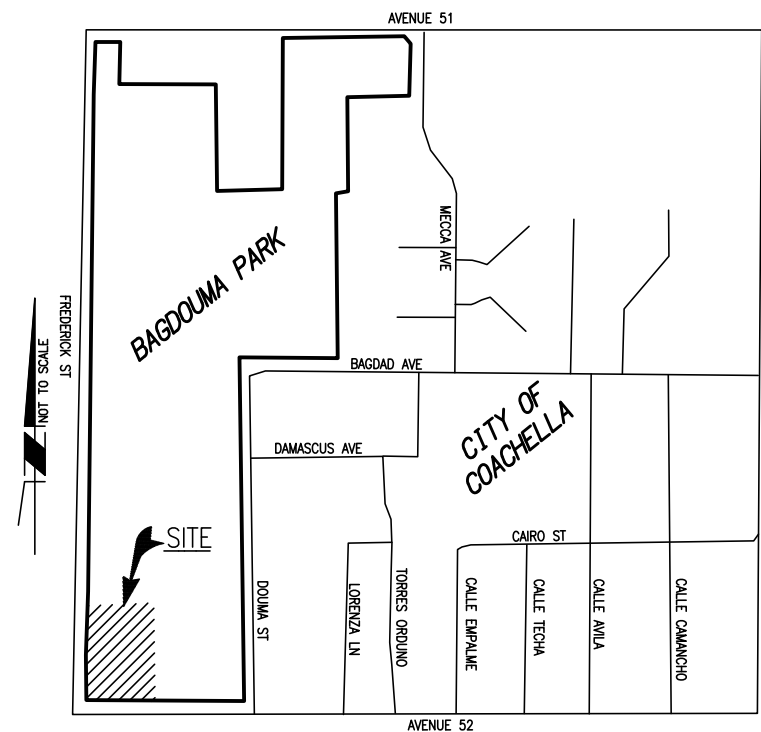
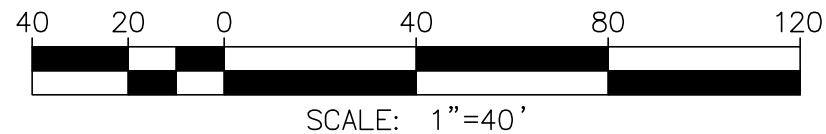
PREPARED - MAY 21, 2021

OPTION NO. 2

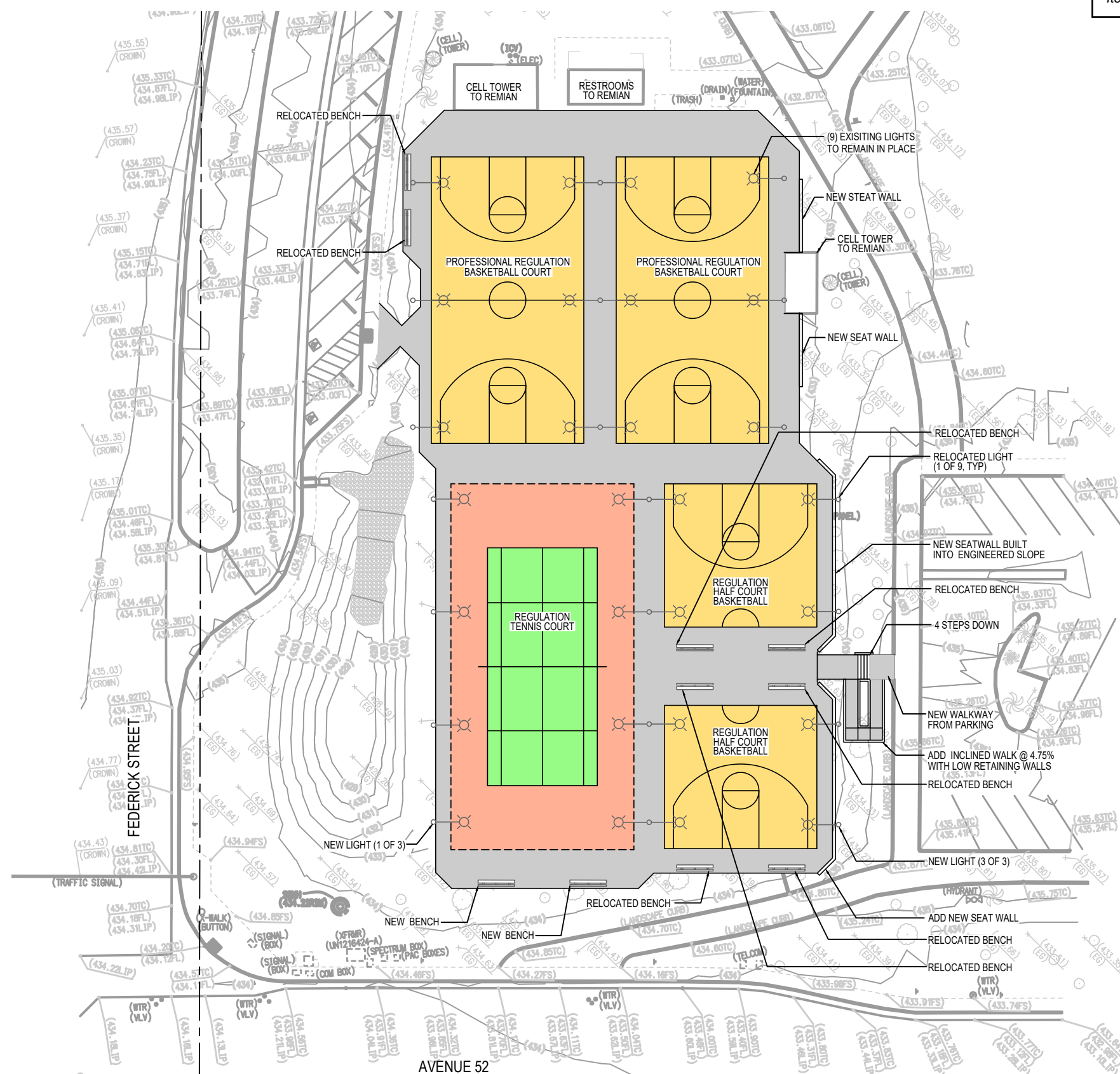
2 FULL COURT BASKETBALL

2 HALF COURT BASKETBALL

1 TENNIS COURT



VICINITY MAP



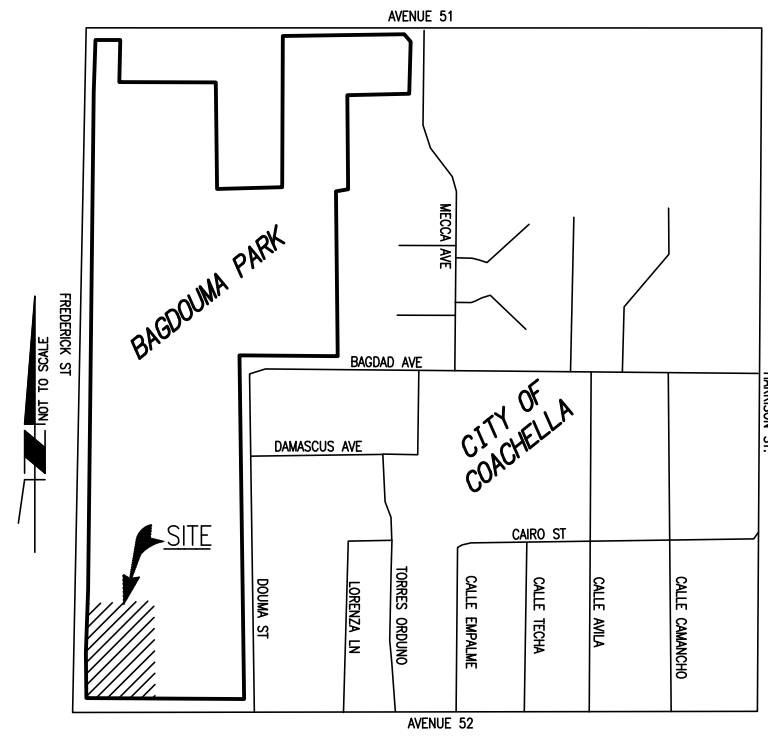
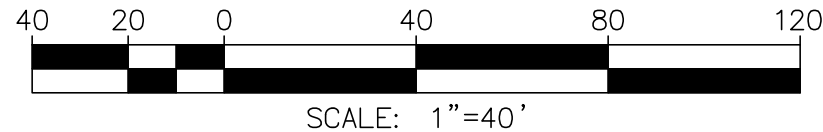
BAGDOUMA PARK PRELIMINARY SITE PLAN

SCALE - 1" = 40'-0"

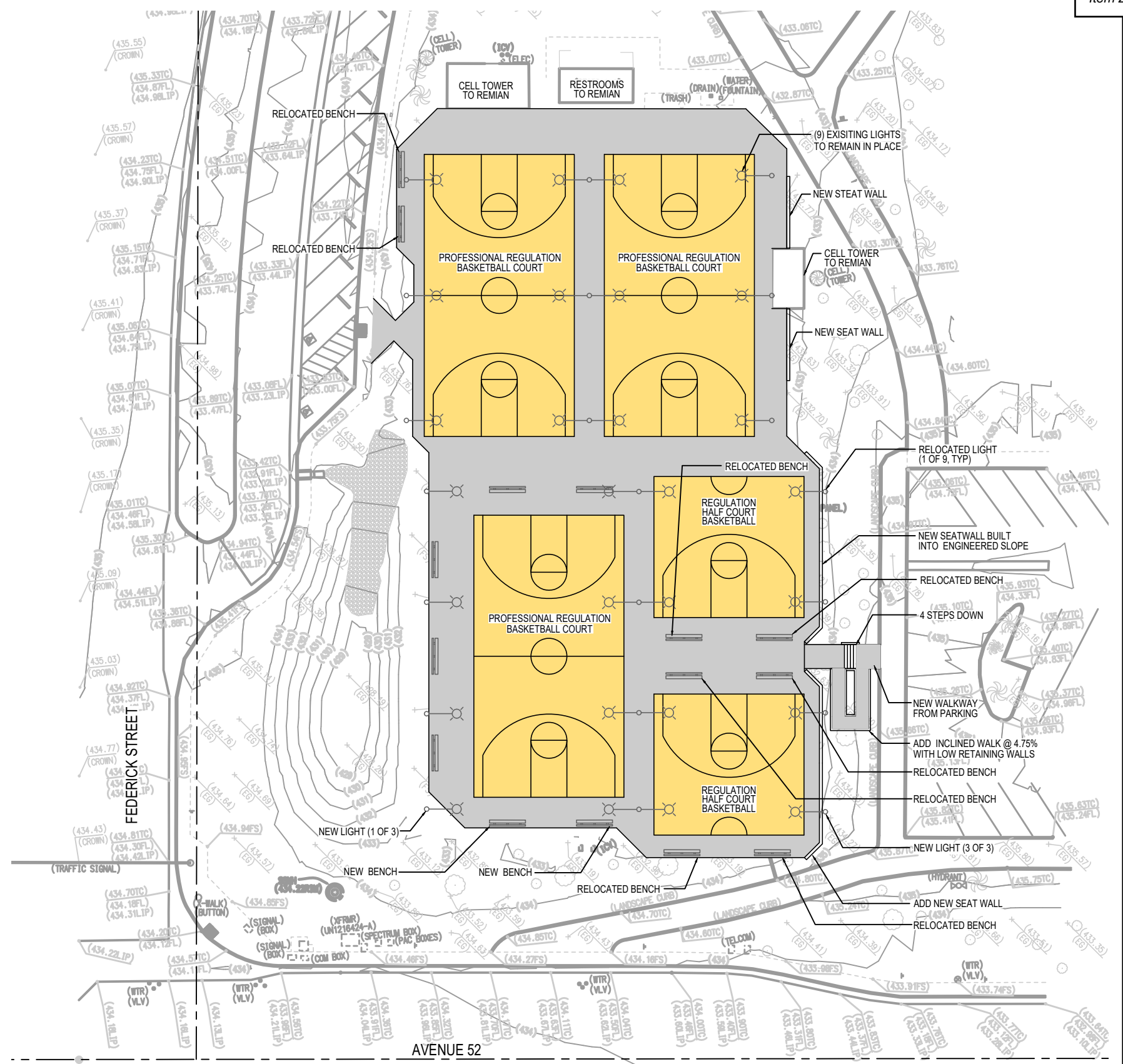
PREPARED - MAY 21, 2021

OPTION NO. 3

3 FULL COURT BASKETBALL 2 HALF COURT BASKETBALL



VICINITY MAP



BAGDOUMA PARK PRELIMINARY SITE PLAN

SCALE - 1" = 40'-0"

PREPARED - MAY 21, 2021



STAFF REPORT
7/20/2021

TO: Parks and Recreation Chair and Commissioners

FROM: Maritza Martinez, Public Works Director

SUBJECT: Recommend Facility Use Permits and Community Field Use Program be extended through October 10, 2021 for Bagdouma Park soccer fields 1,2,5,6 and Rancho Las Flores Park soccer fields 2 and 3.

STAFF RECOMMENDATION:

Recommend Facility Use Permits and Community Field Use Program be extended through October 10, 2021 for Bagdouma Park soccer fields 1,2,5,6 and Rancho Las Flores Park soccer fields 2 and 3.

BACKGROUND:

Since 2007, the City has entered into a Memorandum of Understanding (MOU) with the local nonprofit sports leagues for use of park facilities. The MOU identifies the following per league use information pertaining to Bagdouma Park and Rancho Las Flores Park: league season (months of the year available), days of use during the identified league season and area of the park available to the league use during their identified season.

DISCUSSION/ANALYSIS:

The identified soccer season is November 1 – July 31. Both soccer leagues have requested the soccer season be extended this year due to COVID-19 impacts that resulted in the soccer fields being unavailable from November 2020 – February 2021. The annual closure of soccer fields identified in the MOU for the months of August, September and October allow for the following maintenance work to be completed for the city's soccer fields: aeration (to improve oxygen levels of root system), new sod installation to address wear pattern areas (mid field and goalie areas), scalping and overseeding (winter seed application).

Staff has evaluated this request and due to the unprecedented circumstances has discussed a minimal closure of three weeks to allow for overseeding between October 11 – October 31, opening all soccer fields on November 1st. Staff would recommend continuing to allow facility use permits and Community Field Use Program between August 1st and October 10th. This option has been presented to both leagues and both have agreed to this closure period. During this closure period CYSA-S will use its leased Armetc fields and CVSL will use Field 4 at Bagdouma Park(per

the city's existing facility use permit process). Staff will evaluate if additional closures are needed to sustain good field conditions February/March 2022.

FISCAL IMPACT:

The recommended action will not have a fiscal impact.